Guide for Students

1. Core Principles: Responsible AI Use

As generative AI tools become integrated into modern professional workflows, STI Myanmar University expects all students to develop ethical AI literacy while demonstrating authentic subject mastery.

1. **You Are Accountable for Your Work:** Generative AI is a supportive tool, not an author. You remain fully responsible for the accuracy, academic integrity, and factual correctness of everything you submit.
2. **Focus on Higher-Order Thinking:** Assessment rubrics evaluate your critical analysis, original synthesis, contextual application, and personal reasoning—not raw text generation or copy-pasted AI output.
3. **No Hidden AI Use:** Transparency is mandatory. If you use AI tools, you must explicitly declare and document how you used them.

2. Assessment AI Categories

Every assessment brief will explicitly state one of three AI usage categories. You must strictly follow the rules set for that category:

Category	What it Means	Examples of Allowed Use
AI Permitted	Approved AI tools may be used across the assessment task	Brainstorming, drafting assistance, code generation, structural outlines. Must attach mandatory **AI Process Appendix** and cite formally
AI Restricted	AI usage is strictly limited to explicitly named stages or tasks. All other work must be generated independently	Language proofreading, debugging pre-written code, initial topic brainstorming
AI Prohibited	Complete prohibition of generative AI tools	In-class invigilated exams, live oral presentations, real-time practical demonstrations, supervised lab tests. Note: Standard spellcheck is permitted.

3. Mandatory AI Process Appendix (Replaces Simple Disclaimers)

Generic declaration statements or disclaimers are no longer accepted. For all tasks categorized as **AI Permitted** or **AI Restricted**, you must attach an **AI Process Appendix** at the end of your submission.

Required Appendix Components

1. **Tool Log:** List the AI tools used, version numbers, and dates accessed (e.g., ChatGPT-4o, Claude 3.5 Sonnet, GitHub Copilot).
2. **Prompt History:** Include your key initial prompts and iterative refinements.
3. **Raw Outputs:** Provide relevant unedited generative outputs produced by the tool.
4. **Verification Audit:** Provide traceable evidence showing how you fact-checked, edited, and independently revised the output to add original analytical value.

4. Standard AI Citation Guidelines

When GenAI-generated content, code, or ideas are referenced or adapted in your work, you must cite them using standard institutional reference formats.

In-Text Citation Format: (Author/Developer, Year)
Example: "Analysis of supply chain resilience indicates three primary vulnerabilities (OpenAI, 2026)
Reference List Format: Author/Developer. (Year). *Name of AI Model/Tool* (Version) [Large language model]. URL
Example: OpenAI. (2026). *ChatGPT* (GPT-4o) [Large language model]. https://chatgpt.com. *Access Date*

5. Critical Verification: Auditing AI Content

Generative AI models frequently generate incorrect facts, invented citations ("hallucinations"), logical fallacies, or socio-cultural biases. Relying on unverified AI information is a failure of academic rigor.

- **Fact-Check Primary Sources**: Never rely on an AI-provided source without verifying the original academic paper or database.
- **Contextualize to Real Scenarios**: Ensure theoretical frameworks are applied to real-world and local contexts, which generalized AI tools cannot accurately simulate.

6. Authentic Evidence and Interactive Oral Assessments (Ios)

To verify authentic learning, assessments will include process-based evidence and streamlined oral evaluations:

(A) Interactive Oral (IO) Assessment Model

Instructors may conduct short, scenario-based dialogues (typically 8-10 minutes) to evaluate your real-time reasoning and depth of knowledge:

Assessment Stage	Duration	Action
1. Scenario Setup	1-2 minutes	Assessor sets a realistic professional/workplace context based on your submission.
2. Interactive Dialogue	8-10 minutes	Unscripted conversation where you defend choices and answers questions.
3. Rubric Evaluation	3-5 minutes	Assessor grades real-time reasoning, knowledge, and communication.

(B) Additional Authentic Evidence Requirements

Instructors may also request:

- Stage-based drafts and milestone progress logs.
- Live practical demonstrations and design portfolios.
- Evaluative reflective commentaries explaining your decision-making to final outputs.

7. Policy on Automated AI Detectors and Misconduct Resolution

STI prioritizes fairness, equity, and supportive dialogue in academic integrity matters:

1. **No Automated Penalties:** Automated AI detectors (e.g. Turnitin AI indicators, percentage scores) cannot be used as sole proof of academic misconduct, as they are unproven as definitive evidence and exhibit documented linguistic bias against non-native English speakers.
2. **Supportive Academic Dialogue:** If an assessor identifies inconsistencies across drafts, writing style, or process mapping, you will be invited to a supportive **academic dialogue**.
3. **Verification of Understanding:** During this dialogue, you will be asked to explain your research process, clarify concepts presented in your work, and show your research notes or AI Process Appendix to confirm original ownership.

AI Submission Checklist for Students

Before submitting your assignment, ensure you have completed the following:

- [ ] Verified the specified AI tier (**Permitted**, **Restricted**, or **Prohibited**) in your assessment brief.
- [ ] Included standard in-text citations and reference entries for all AI-assisted content.
- [ ] Attached the mandatory **AI Process Appendix** (Tool log, prompt history, raw outputs, verification audit) for Permitted/Restricted tasks.
- [ ] Independently fact-checked all claims, code, and primary literature references.
- [ ] Prepared to discuss and defend your methodologies, choices, and reasoning in an interactive Oral assessment or supportive academic dialogue if required.